

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

A regular meeting of the Board of Commissioners of the Chambers County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 11th day of July, 2018, at the Winnie-Stowell Volunteer Fire Department (“Department” or WSVFD”), located at 825 State Highway 124, Winnie, Texas 77665, pursuant to notice duly posted according to law.

The roll was called of the members of the Board, to-wit:

David Murrell	President
Brad Crone	Vice President
Troy Dow	Secretary
Chris Barrow	Treasurer
Kenneth Thibodeaux	Assistant Treasurer

All said Commissioners were present less Commissioner Crone. In addition to the above-named Commissioners, also present at the meeting were: Wayne Wilber, District Administrator; Melissa Sanders, Administrative Assistant for District; Hubert Oxford, IV-attorney for the District; Bill Smith and Daniel Dotson with Fittz & Shipman; and Wade Thibodeaux with the Hometown Press.

President Murrell called the meeting to order at 6:00 p.m. and then asked those present to recite the Pledge of Allegiance. Afterwards, he called for public comment but since there was none, he asked the Board to address Agenda Item No. 4, to discuss approval of minutes for June 13, 2018 Regular Meeting. The Board reviewed the minutes and Commissioner Dow made a motion to approve the minutes for June 13, 2018 Regular Meeting. Commissioner Barrow seconded the motion, with the unanimous consent of all Commissioners present.

Next, President Murrell referred the Commissioners to Agenda Item No. 5, to discuss and take action, on the Treasurers Report; accounts payable; and amend the budget if necessary. Administrative Assistant Sanders reported that as of the meeting, the District had \$22,060.94 in its checking account and expects to receive a deposit on July 13, 2018 of \$36,918.34 from the Texas Comptroller of Public Accounts. As for the monthly expenses, Administrative Assistant Sanders informed the Board that the total bills owed were \$23,846.33. Included in these invoices were: two \$1,000.00 payments for the scholarships; \$1,756.98 for fuel; and \$3,994.00 for Worker's Compensation. In regard to the Workers' Compensations Insurance, Mrs. Sanders reminded the Board that the Department applied for a grant from the Texas Forest Service that will reimburse the District for a portion of the costs. (See **Exhibit "A"**). Once the deposit from the Comptroller was made and invoices paid, the District would have \$36,916.07 in its check account. Therefore, Ms. Sanders recommended transferring \$10,000.00 to the District money market. If this were done, there would remain \$23,916.07 in the checking account.

In regard to the District's savings accounts, the Assistant Administrator informed the Commissioners that as June 29, 2018, there was \$441,943.91 in the District's Money Market Account at ECCB Money Market and \$282,532.51 in the Texas First Bank Money Market Account. Overall, Mrs. Sanders reported that the District had total cash assets amounting to \$806,085.15. At the end of the presentation, Commissioner Dow made a motion to approve the Treasurer's Report; pay the outstanding invoices; and transfer \$10,000.00 from the checking account to the East Chamber's Money Market account. (See **Exhibit "A"**). Commissioner Barrow seconded the motion and the motion was approved with the unanimous consent of all Commissioners present.

To accommodate Bill Smith and Daniel Dotson, with Fittz & Shipman, President Murrell asked the Commissioners to move forward to Agenda Item No. 7, to discuss and take action, if necessary, on improvements to the existing station. Administrator Wilber introduced Mr. Smith and Dotson with Fittz & Shipman and asked them to discuss the status of CDBG Funds, Rebuild Texas grant and possible station improvements to bring the facility up to Windstorm code. Per Mr. Smith and Mr. Wilber, Chambers County received a small portion of the anticipated CDBG funds and they felt like it would be extremely unlikely that funds would be available to rebuild the existing station. Therefore, Mr. Wilber advised he contacted Rebuild Texas and was told the deadline to submit applications passed, but the District should apply in case there are funds left over. The group then discussed potential repairs and agreed that the focus of the repairs and substance of the Rebuild Texas grant application should be to bring the station up to windstorm code. At the end of the discussion, a motion was made by Commissioner Barrow to engage Fittz & Shipman to prepare the estimates needed to bring the station up to wind code in accordance with the Rebuild Texas criteria and then submit the application for a Rebuild Texas grant. This motion was seconded by Commissioner Dow and passed with the unanimous consent of all Commissioners present.

The Board was then asked to return to Agenda Item No. 6, to discuss and take action, if necessary, on purchasing fire or EMS equipment and/or supplies as well as any proposed repairs, maintenance and/or testing. Referring to his Administrator's Report, Mr. Wilber informed the Board that the Q RAE Series I (2005 model) multi-gas monitor on E-22 was not working and the parts were not available. Given the monitor's importance, Mr. Wilber purchased a replacement monitor ordered a new Ventis MX4 monitor from MES. The cost of the new monitor was \$608.00. (See **Exhibit "B"**).

Because the cost of the monitor was under \$2,500.00 and there were funds budgeted for equipment purchases, the District's policy allowed for the purchase without Board approval. Thus, no action was taken.

Next, Administrator Wilber was asked by President Murrell to address Agenda Item No. 8, to discuss and take action, if needed, on obtaining Federal and State grants. Per the Administrator, there was no action to be taken on this agenda item, but he did report that the FEMA request for assistance amount that was previously denied was amended, signed and resubmitted for a reimbursement of \$1,139.49. Administrator Wilber also reported that FEMA reversed its prior decision and was now accepting District's request for Emergency Protective Measures on donated resources in Category B (one volunteer) in the amount of \$370 for search and rescue efforts during Hurricane Harvey.

At the completion of the action items, Administrator Wilber provided the administration and operations report as called for in Agenda Item No. 9. Administrator Wilber informed the Board that in addition to the items on his report that had previously been discussed, he also wanted to report that he had contacted Texas Division of Emergency Management and sent necessary paperwork to get WSVFD registered as NIMS compliance with the State and accepted by Texas Forest Service for grants. As a result, meals and lodging are covered for the two (2) firefighters going to Texas A&M Fire School. Previously three volunteers were attending. Additionally, he stated that a Mass Casualty and Triage training was held on June 23rd at Winnie Park and five (5) members attended and received valuable training. (See **Exhibit "C"**). Lastly, Administrator Wilber presented the Commissioners with copy of Chapter 775.043 of the Texas Health & Safety Code and explained that the District's auditor referred him to this

section in response to questions presented to the Auditor during his audit presentation. According to Section 775.043, since the District's funds are invested in authorized investments such as secured savings and checking accounts, the District's investments officers are not required to complete the investment training. (See **Exhibit "D"**)

After the Administrator's report, Assistant Administrator Sanders presented the Board with the Station Attendant's report and the District's run reports for May 2018. In May 2018, the attendants worked a total of eighty-one (66) shifts totaling seven-hundred and forty shifts for the year. (See **Exhibit "E-1"**). Year to date, the total spent on station attendants was \$27,950.93. After the station attendant report was presented, Administrator Wilber reviewed the June 2018 run report. (See **Exhibits "E-2"**). In June, there were twenty-eight (28) calls made by the paid firefighters and the Department's volunteers. Of the calls made, ten (10) were for medical assist and five (5) were brush fires; and five (5) motor vehicle assist.

There being no further business, of the Treasurer Barrow informed the Commissioners that the next meeting would take place on August 8, 2018 at 6:00 p.m. and then called for a motion to adjourn the meeting at 6:38 p.m. Commissioner Barrow then made motion to adjourn. This motion was seconded by Commissioner Dow, with the unanimous consent of all the Commissioners.

\_\_\_\_\_  
Chris Barrow, Treasurer  
Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Date: \_\_\_\_\_

# Exhibit “A”

# FINANCIAL REPORT

## Deposits made Not on Bank Statement

\$0.00

7/11/2018

**\$22,060.94**

## Bills Owed

Melissa Sanders	Administrative Assistant	\$1,789.64	
Wayne Wilber	Administrator	\$2,908.31	
Kaleb Barner	ESD Contracted Services	\$941.33	
Matthew Behnken	ESD Contracted Services	\$160.00	
CenterPoint Energy	Utilities	\$48.79	
Tret Darr	ESD Contracted Services	\$537.33	
Emergency Training Enterprises	Scheduling Coordinator	\$300.00	
Entergy	Utilities:Electric	\$528.68	
Farm & Home Supply	Building Maintenance	\$10.43	
Darrell Franklin	ESD Contracted Services	\$608.00	
Gulfway Lumber	Building Maintenance	\$42.98	
Joshua Heinz	Profession Fees: Retainer	\$250.00	
Greg Hollaway	ESD Contracted Services	\$800.00	
Ryan Howard	ESD Contracted Services	\$320.00	
Lamar	Scholarship	\$1,000.00	
Brandon Lee	ESD Contracted Services	\$336.00	
LIT	Scholarship	\$1,000.00	
Market Basket	Building Maintenance	\$9.65	
Midtex Oil	Fuel	\$1,756.98	
Hubert Oxford IV	Profession Fees: Retainer	\$250.00	
Performance Pest Control	Building Maintenance	\$150.00	
Stormie Reed	ESD Contracted Services	\$960.00	
Strattons	Equip Service, A21, Supplies	\$250.94	
Time Warner Cable	Cable/Internet/Telephone	\$302.69	
ULINE	Equip:Parts & Freight	\$42.54	
VFIS	ESD: Workers Comp	\$3,994.00	
VISA	Credit Card: CG-MS-WW	\$889.37	
Waste Management	Utilities	\$107.71	
Wayne Wilber	Cell Phone & Reimbursement	\$110.00	
WSVFD	WSVFD:Contracted Services	\$2,752.04	
	WSVFD:Accounting	\$50.00	
	WSVFD:Taxes	\$638.92	<b>\$3,440.96</b>

**Total Bills**

**Total Bills Owed**

**\$23,846.33**

7/11/2018	Remaining funds in Checking Account	<b>-\$1,785.39</b>
7/13/2018	EFTPS	<b>-\$1,216.88</b>
7/13/2018	Comptroller	<b>\$36,918.34</b>
7/16/2018	Transfer to Money Market	<b>-\$10,000.00</b>
7/16/2018	Funds remaining in ECC Checking	<b>\$23,916.07</b>

# FINANCIAL REPORT

## East Chambers Money Market

<b>5/31/2018 Beginning Balance</b>	<b>\$441,856.14</b>
6/29/2018 Interest Earned (.25%)	\$87.77
<b>6/29/2018 Currently in Money Market</b>	<b>\$441,943.91</b>

## Texas First Bank Money Market

<b>6/1/2018 Beginning Balance</b>	<b>\$282,462.86</b>
6/29/2018 Interest Earned (.30%)	\$69.65
<b>6/29/2018 Currently in Money Market</b>	<b>\$282,532.51</b>

## Current Cash Assets

7/11/2018 Checking	\$22,060.94
6/29/2018 East Chambers Money Market	\$441,943.91
6/29/2018 Texas First Bank Money Market	\$282,532.51
7/13/2018 Texas Comptroller	\$36,918.34
7/11/2018 Bills Owed	\$23,846.33
7/13/2018 EFTPS	-\$1,216.88
<b>7/13/2018 Total Cash Assets</b>	<b>\$806,085.15</b>

## Loans

	<b>Payoff Year</b>	<b>Annual Payment</b>
Engine 21/Tanker 21 Loan	2021	\$82,958.88
Super Pumper/Tanker Loan	2028	\$68,850.31
		<b>\$151,809.19</b>

TO THE BEST OF MY KNOWLEDGE, THESE FIGURES ARE CORRECT AND IN COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY.

\_\_\_\_\_  
David Murrel, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chris Barrow, Treasurer

\_\_\_\_\_  
Date



# Allocation Payment Detail

## Results

**Chambers Co ESD 1**

**Authority Code: 5036543**

Select a month ▼

**Allocation Period: Jul 2018**

Total Collections:	37,734.68
Prior Prd Collections:	462.09
Current Prd Collections:	36,554.77
Future Prd Collections:	598.02
Audit Collections:	105.77
Unidentified:	14.03
Service Fee:	754.69
Current Retained:	739.60
Prior Retained:	677.95
Net Payment	36,918.34

# FINANCIAL REPORT

5/31/2018	<b>\$23,183.64</b>
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## Credits

6/8/2018 Comptroller	\$34,126.64
<b>Total Credits</b>	<b>\$34,126.64</b>
	<b>\$57,310.28</b>

## Debits

2853 Ryan Howard	\$160.00
2859 Dustin Seeton	\$160.00
2869 Melissa Sanders	\$2,187.37
2870 Wayne Wilber	\$2,908.31
2871 Kaleb Barner	\$957.33
2873 Benckenstein & Oxford	\$400.00
2874 CE Solutions	\$516.00
2875 Centerpoint Energy	\$44.44
2876 Ehren Davis	\$601.33
2877 Delta Industrial	\$3,424.95
2878 Emergency Training	\$300.00
2879 Entergy	\$436.90
2880 Darrell Franklin	\$744.00
2881 Joshua Heinz	\$250.00
2882 Greg Hollaway	\$160.00
2884 J.R. Edwards	\$6,000.00
2885 Brandon Lee	\$422.67
2886 Market Basket	\$157.49
2887 MES	\$2,667.92
2888 Hubert Oxford	\$250.00
2889 Stormie Reed	\$1,452.00
2890 Safe-D	\$550.00
2891 Strattons	\$283.35
2892 Time Warner	\$302.75
2893 Vaughn's	\$252.00
2894 VFIS	\$3,678.00
2895 Visa	\$403.73
2896 Waste Management	\$107.71
2897 Wayne Wilber	\$100.00
2898 WSVFD	\$3,780.07
EFTPS	\$1,352.02
<b>Total Debits</b>	<b>\$35,010.34</b>
	<b>\$22,299.94</b>

## Fees

6/29/2018	Maintenance Fee	\$15.00
		<b>\$22,284.94</b>

## Checks Pending

2872	Matthew Behnken	\$64.00
2883	Ryan Howard	\$160.00
<b>Total Pending</b>		<b>\$224.00</b>
<b>Ending Bank Balance</b>	6/29/2018	<b>\$22,060.94</b>

11 CHAMBERS CO ESD #1  
Income Statement  
Compared with Budget  
For the Twelve Months Ending September 30, 2018

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Revenues</b>				
SALES TAX INCOME	\$ 395,194.84	\$ 475,000.00	\$ 395,194.84	\$ 475,000.00
PROPERTY TAX INCOME	22.78	50.00	22.78	50.00
COST SHARE ASSISTANCE	2,480.00	2,250.00	2,480.00	2,250.00
OTHER INCOME	18,613.48	19,000.00	18,613.48	19,000.00
INTEREST INCOME	1,409.82	1,500.00	1,409.82	1,500.00
DIVIDEND INCOME	2,550.93	2,600.00	2,550.93	2,600.00
SURPLUS EQUIPMENT SALES	25,000.00	25,000.00	25,000.00	25,000.00
<b>Total Revenues</b>	<b>445,271.85</b>	<b>525,400.00</b>	<b>445,271.85</b>	<b>525,400.00</b>
<b>Cost of Sales</b>				
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>445,271.85</b>	<b>525,400.00</b>	<b>445,271.85</b>	<b>525,400.00</b>
<b>Expenses</b>				
REPAIRS & SERVICE - BRUSH 21	251.18	500.00	251.18	500.00
REPAIRS & SERVICE - COMMAND 2	980.99	1,100.00	980.99	1,100.00
REPAIRS & SERVICE - UTILITY 21	646.07	700.00	646.07	700.00
REPAIRS & SERVICE - ENGINE 21	9,137.60	11,000.00	9,137.60	11,000.00
REPAIRS & SERVICE - TANKER 21	4,644.54	5,000.00	4,644.54	5,000.00
REPAIRS & SERVICE - ADMIN21	943.76	1,500.00	943.76	1,500.00
REPAIRS & SERVICE - E22 S/P	179.18	300.00	179.18	300.00
WASTE MANAGEMENT	943.39	1,000.00	943.39	1,000.00
BUILDING IMPROVEMENTS	99.42	500.00	99.42	500.00
BUILDING MAINTENANCE	6,246.07	6,500.00	6,246.07	6,500.00
DUES - SFFMA	485.00	600.00	485.00	600.00
DUES - WACC	75.00	75.00	75.00	75.00
EQUIPMENT PURCHASES	17,491.18	20,000.00	17,491.18	20,000.00
EQUIP - REPAIRS/SERVICE	1,932.16	2,500.00	1,932.16	2,500.00
FLEET - DIESEL TREATMENT	90.28	130.00	90.28	130.00
FLEET - DIESEL	3,700.80	4,200.00	3,700.80	4,200.00
FLEET - GASOLINE	3,576.71	4,600.00	3,576.71	4,600.00
FLEET - INSURANCE	7,778.72	10,000.00	7,778.72	10,000.00
FLEET - MISC	39.33	600.00	39.33	600.00
LOAN - E21/T21 - INTEREST	15,362.09	15,362.09	15,362.09	15,362.09
EQUIP - FIRE RESCUE SUPPLIES	269.76	1,500.00	269.76	1,500.00
FLEET - CLEANING SUPPLIES	231.65	350.00	231.65	350.00
LOAN - E21/T21 - PRINCIPLE	67,596.79	67,596.79	67,596.79	67,596.79
LOAN - E22 S/P - PRINCIPLE	50,481.11	50,481.11	50,481.11	50,481.11
LOAN - E22 S/P - INTEREST	18,313.09	18,313.09	18,313.09	18,313.09
INSURANCE - VFD ACCID&SICKNE	0.00	3,000.00	0.00	3,000.00
INSURANCE - VFD COMMERCIAL	4,704.00	6,300.00	4,704.00	6,300.00
INSURANCE - VFD WORKERS COM	0.00	6,000.00	0.00	6,000.00
CERTIFICATIONS	0.00	1,000.00	0.00	1,000.00
DINING	511.56	700.00	511.56	700.00
FREIGHT	294.27	500.00	294.27	500.00
OFFICE SUPPLIES	2,514.97	3,000.00	2,514.97	3,000.00
REHAB/ON SCENE WATER	53.50	125.00	53.50	125.00
REPORTING SOFTWARE	0.00	3,300.00	0.00	3,300.00
TRAINING	2,252.00	3,000.00	2,252.00	3,000.00
TRAVEL	906.31	2,500.00	906.31	2,500.00
UNIFORMS	633.85	650.00	633.85	650.00
FLEET - ENVIRONMENTAL FEE	29.75	40.00	29.75	40.00
SPECIAL EVENTS	730.12	250.00	730.12	250.00

For Management Purposes Only

11 CHAMBERS CO ESD #1  
Income Statement  
Compared with Budget  
For the Twelve Months Ending September 30, 2018

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
WSVFD - CONTRACTED SERVICES	28,363.53	39,000.00	28,363.53	39,000.00
ESD - CONTRACTED SERVICES	40,054.93	55,000.00	40,054.93	55,000.00
WSVFD - PAYROLL TAXES	6,864.94	9,050.00	6,864.94	9,050.00
STAFF ADMINISTRATOR	26,664.00	40,000.00	26,664.00	40,000.00
STAFF ADMINISTRATIVE ASSISTANT	20,247.38	29,000.00	20,247.38	29,000.00
UTILITIES - ELECTRIC	4,151.65	6,000.00	4,151.65	6,000.00
UTILITIES - NATURAL GAS	387.20	450.00	387.20	450.00
UTILITIES - TIME WARNER	2,708.49	3,600.00	2,708.49	3,600.00
UTILITIES - CELL	900.00	1,200.00	900.00	1,200.00
WAGES	5,553.00	0.00	5,553.00	0.00
SCHEDULING COORDINATOR	3,000.00	3,600.00	3,000.00	3,600.00
PAYROLL TAX EXPENSE	16,734.32	19,000.00	16,734.32	19,000.00
PROF FEES ACCOUNTING	1,551.78	2,000.00	1,551.78	2,000.00
WSVFD - ACCOUNTING FEES	810.00	750.00	810.00	750.00
FEES - COMPTROLLER	7,103.95	10,000.00	7,103.95	10,000.00
BANK FEES	169.34	200.00	169.34	200.00
PROF FEES LEGAL	17,013.93	19,750.00	17,013.93	19,750.00
PROF FEES LEGAL RETAINER	5,000.00	6,000.00	5,000.00	6,000.00
FILING FEES	50.00	150.00	50.00	150.00
PUBLIC NOTICE	164.56	200.00	164.56	200.00
POSTAGE	61.52	100.00	61.52	100.00
PROF FEES AUDIT	6,000.00	6,000.00	6,000.00	6,000.00
PROF FEES OTHER	3,000.00	6,000.00	3,000.00	6,000.00
DUES - SAFE-D	550.00	550.00	550.00	550.00
TECHNOLOGY	370.12	500.00	370.12	500.00
INSURANCE - ESD BOND	400.00	400.00	400.00	400.00
INSURANCE - ESD COMMERCIAL	6,321.00	6,321.00	6,321.00	6,321.00
INSURANCE - ESD WORKERS COMP	3,994.00	4,200.00	3,994.00	4,200.00
SAFETY DEPOSIT BOX	0.00	15.00	0.00	15.00
SCHOLARSHIP	3,000.00	3,000.00	3,000.00	3,000.00
Total Expenses	435,315.84	526,809.08	435,315.84	526,809.08
Net Income	\$ 9,956.01	\$ (1,409.08)	\$ 9,956.01	\$ (1,409.08)

## 11 CHAMBERS CO ESD #1

## Balance Sheet

July 31, 2018

## ASSETS

Current Assets		
CHECKING	\$	33,916.07
CHECKING TEXAS FIRST BANK		282,532.51
MONEY MARKET SAVINGS		441,943.91
ACCOUNTS RECEIVABLE		(5,924.75)
SALES TAX RECEIVABLE		70,819.07
		<hr/>
Total Current Assets		823,286.81
Property and Equipment		
EQUIPMENT		194,424.56
VEHICLES		812,332.20
LEASEHOLD IMPROVEMENTS		8,980.00
Buildings & Improvements		166,000.00
Land		66,000.00
ACCUMULATED DEPRECIATION		(295,423.39)
		<hr/>
Total Property and Equipment		952,313.37
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>1,775,600.18</u>

## LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5,153.46
DUE TO/FROM WSVFD		(774.55)
PAYROLL TAXES PAYABLE		40,171.76
ACCURED INTEREST		28,062.13
		<hr/>
Total Current Liabilities		72,612.80
Long-Term Liabilities		
NOTE PAYABLE OSH KOSH		476,025.83
		<hr/>
Total Long-Term Liabilities		476,025.83
		<hr/>
Total Liabilities		548,638.63
Capital		
RETAINED EARNINGS		1,137,260.03
NET ASSETS - INVESTED		79,745.51
Net Income		9,956.01
		<hr/>
Total Capital		1,226,961.55
		<hr/>
Total Liabilities & Capital	\$	<u>1,775,600.18</u>

## 11 CHAMBERS CO ESD #1

Aged Payables  
As of Jul 31, 2018

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Barner, Kaleb Kaleb Barner	201807	941.33				941.33
<b>Barner, Kaleb Kaleb Barner</b>		<b>941.33</b>				<b>941.33</b>
Behnken, Matthew Matthew Behnken	201807	160.00				160.00
<b>Behnken, Matthew Matthew Behnken</b>		<b>160.00</b>				<b>160.00</b>
CenterPoint CenterPoint Energy	201807	48.79				48.79
<b>CenterPoint CenterPoint Energy</b>		<b>48.79</b>				<b>48.79</b>
Darr, Tret Tret Darr	201807	537.33				537.33
<b>Darr, Tret Tret Darr</b>		<b>537.33</b>				<b>537.33</b>
Emergency Training Emergency Training Ente Brandon Lee	07112018	300.00				300.00
<b>Emergency Training Emergency Training Ent</b>		<b>300.00</b>				<b>300.00</b>
Entergy Entergy	305003951481	528.68				528.68

**11 CHAMBERS CO ESD #1****Aged Payables  
As of Jul 31, 2018**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Entergy Entergy		528.68				528.68
FARM & HOME FARM & HOME 409-296-2561	201806	10.43				10.43
FARM & HOME FARM & HOME		10.43				10.43
Franklin, Darrell Darrell Franklin	201807	608.00				608.00
Franklin, Darrell Darrell Franklin		608.00				608.00
GULFWAY LUMBER GULFWAY LUMBER 409-296-2141	01-500570-00	42.98				42.98
GULFWAY LUMBER GULFWAY LUMBER		42.98				42.98
HEINZ JOSHUA JOSHUA HEINZ 409-833-9182	201807	250.00				250.00
HEINZ JOSHUA JOSHUA HEINZ		250.00				250.00
Hollaway, Greg Greg Hollaway	201807	800.00				800.00
Hollaway, Greg Greg Hollaway		800.00				800.00

**11 CHAMBERS CO ESD #1****Aged Payables****As of Jul 31, 2018**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

<b>Vendor ID Vendor Contact Telephone 1</b>	<b>Invoice/CM #</b>	<b>0 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>Over 90 days</b>	<b>Amount Due</b>
Howard, Ryan Ryan Howard	201807	320.00				320.00
Howard, Ryan Ryan Howard		320.00				320.00
Lamar University Lamar University	201806	1,000.00				1,000.00
Lamar University Lamar University		1,000.00				1,000.00
Lee, Brandon Brandon Lee	201807	336.00				336.00
Lee, Brandon Brandon Lee		336.00				336.00
LIT Lamar Institute of Techno	201806	1,000.00				1,000.00
LIT Lamar Institute of Tech		1,000.00				1,000.00
MARKET BASKET MARKET BASKET 409-296-2191	18062800115	9.65				9.65
MARKET BASKET MARKET BASKET		9.65				9.65
MIDTEX OIL MIDTEX OIL Ashley James 830-625-4214	454796	1,756.98				1,756.98



**11 CHAMBERS CO ESD #1****Aged Payables  
As of Jul 31, 2018**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
MIDTEX OIL MIDTEX OIL		1,756.98				1,756.98
OXFORD HUBURT HUBERT OXFORD	201807	250.00				250.00
409-951-4721						
OXFORD HUBURT HUBERT OXFORD		250.00				250.00
Performance Pest Co Performance Pest Contro Blaine Duplecion 409-753-1198	201807	150.00				150.00
Performance Pest Co Performance Pest Contr		150.00				150.00
Reed, Stormie Stormie Reed	201807	960.00				960.00
Reed, Stormie Stormie Reed		960.00				960.00
STRATTONS STRATTONS	088684, 09077	250.94				250.94
409-296-4721						
STRATTONS STRATTONS		250.94				250.94
Time Warner Cable Time Warner Cable	012180406231	302.69				302.69
Time Warner Cable Time Warner Cable		302.69				302.69

## 11 CHAMBERS CO ESD #1

Aged Payables  
As of Jul 31, 2018

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
ULINE ULINE	98878885	42.54				42.54
ULINE ULINE		42.54				42.54
VFIS VFIS	Q004111829	3,994.00				3,994.00
512-448-9928 VFIS VFIS		3,994.00				3,994.00
Visa Visa	201807-Sander 201807-Gambl 201807-Wilber	33.45 500.00 355.92				33.45 500.00 355.92
Visa Visa		889.37				889.37
WASTE MANAGMENT WASTE MANAGEMENT	5558856-2155- 409-239-2775	107.71				107.71
WASTE MANAGMENT WASTE MANAGEMENT		107.71				107.71
Wilber, Wayne Wayne Wilber	201807	110.00				110.00
Wilber, Wayne Wayne Wilber		110.00				110.00
WSVFD WS VFD	201807	3,440.96				3,440.96

**11 CHAMBERS CO ESD #1****Aged Payables****As of Jul 31, 2018**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
409296-4133						
WSVFD WS VFD		3,440.96				3,440.96
Report Total		19,148.38				19,148.38

**11 CHAMBERS CO ESD #1**  
**Check Register**  
**For the Period From Jul 1, 2018 to Jul 31, 2018**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
2900	7/11/18	WAYNE L. WILBER	1010	2,908.31
2899	7/11/18	MELISSA C. SANDE	1010	1,789.64
2901	7/11/18	Kaleb Barner	1010	941.33
2902	7/11/18	Matthew Behnken	1010	160.00
2903	7/11/18	CenterPoint Energy	1010	48.79
2904	7/11/18	Tret Darr	1010	537.33
2905	7/11/18	Emergency Training	1010	300.00
2906	7/11/18	Entergy	1010	528.68
2907	7/11/18	FARM & HOME	1010	10.43
2908	7/11/18	Darrell Franklin	1010	608.00
2909	7/11/18	GULFWAY LUMBER	1010	42.98
2910	7/11/18	JOSHUA HEINZ	1010	250.00
2911	7/11/18	Greg Hollaway	1010	800.00
2912	7/11/18	Ryan Howard	1010	320.00
2913	7/11/18	Lamar University	1010	1,000.00
2914	7/11/18	Brandon Lee	1010	336.00
2915	7/11/18	Lamar Institute of Te	1010	1,000.00
2916	7/11/18	MARKET BASKET	1010	9.65
2917	7/11/18	MIDTEX OIL	1010	1,756.98
2918	7/11/18	HUBERT OXFORD	1010	250.00
2919	7/11/18	Performance Pest Co	1010	150.00
2920	7/11/18	Stormie Reed	1010	960.00
2921	7/11/18	STRATTONS	1010	250.94
2922	7/11/18	Time Warner Cable	1010	302.69
2923	7/11/18	ULINE	1010	42.54
2924	7/11/18	VFIS	1010	3,994.00
2925	7/11/18	Visa	1010	889.37
2926	7/11/18	WASTE MANAGEME	1010	107.71
2927	7/11/18	Wayne Wilber	1010	110.00
2928	7/11/18	WS VFD	1010	3,440.96
43644150	7/13/18	EFTPS	1010	1,216.88
<b>Total</b>				<b><u>25,063.21</u></b>

**11 CHAMBERS CO ESD #1****Account Reconciliation****As of Jun 30, 2018****1010 - CHECKING****Bank Statement Date: June 30, 2018**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				22,863.64
Add: Cash Receipts				34,126.64
Less: Cash Disbursements				(34,929.34)
Add (Less) Other				
Ending GL Balance				<u>22,060.94</u>
Ending Bank Balance				22,284.94
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
	Jun 13, 2018	2872	(64.00)	
	Jun 13, 2018	2883	(160.00)	
Total outstanding checks				(224.00)
Add (Less) Other				
Total other				
Unreconciled difference				<u>0.00</u>
Ending GL Balance				<u>22,060.94</u>

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**  
**1010 - CHECKING**

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
6/8/18		Deposit	Beginning Balance			22,863.64
6/13/18		Withdraw	COMPTROLLER OF PU	34,126.64		56,990.28
6/13/18	2869	Withdraw	MELISSA C. SANDERS		2,187.37	54,802.91
6/13/18	2870	Withdraw	WAYNE L. WILBER		2,908.31	51,894.60
6/13/18	2871	Withdraw	Kaleb Barner		957.33	50,937.27
6/13/18	2872	Withdraw	Matthew Behnken		64.00	50,873.27
6/13/18	2873	Withdraw	BENCKENSTEIN & OXF		400.00	50,473.27
6/13/18	2874	Withdraw	CE SOLUTIONS		516.00	49,957.27
6/13/18	2875	Withdraw	CenterPoint Energy		44.44	49,912.83
6/13/18	2876	Withdraw	Ehren Davis		601.33	49,311.50
6/13/18	2877	Withdraw	Delta Industrial Service a		3,424.95	45,886.55
6/13/18	2878	Withdraw	Emergency Training Ent		300.00	45,586.55
6/13/18	2879	Withdraw	Entergy		436.90	45,149.65
6/13/18	2880	Withdraw	Darrell Franklin		744.00	44,405.65
6/13/18	2881	Withdraw	JOSHUA HEINZ		250.00	44,155.65
6/13/18	2882	Withdraw	Greg Hollaway		160.00	43,995.65
6/13/18	2883	Withdraw	Ryan Howard		160.00	43,835.65
6/13/18	2884	Withdraw	J.R. Edwards & Associat		6,000.00	37,835.65
6/13/18	2885	Withdraw	Brandon Lee		422.67	37,412.98
6/13/18	2886	Withdraw	MARKET BASKET		157.49	37,255.49
6/13/18	2887	Withdraw	Municipal Emergency Se		2,667.92	34,587.57
6/13/18	2888	Withdraw	HUBERT OXFORD		250.00	34,337.57
6/13/18	2889	Withdraw	Stormie Reed		1,452.00	32,885.57
6/13/18	2890	Withdraw	Safe-D		550.00	32,335.57
6/13/18	2891	Withdraw	STRATTONS		283.35	32,052.22
6/13/18	2892	Withdraw	Time Warner Cable		302.75	31,749.47
6/13/18	2893	Withdraw	Vaughn's Air Conditionin		252.00	31,497.47
6/13/18	2894	Withdraw	VFIS		3,678.00	27,819.47
6/13/18	2895	Withdraw	Visa		403.73	27,415.74
6/13/18	2896	Withdraw	WASTE MANAGEMENT		107.71	27,308.03
6/13/18	2897	Withdraw	Wayne Wilber		100.00	27,208.03
6/13/18	2898	Withdraw	WS VFD		3,780.07	23,427.96
6/15/18		Withdraw	EFTPS		1,352.02	22,075.94
6/28/18	20180618	Withdraw	MARKET BASKET		9.65	22,066.29
6/29/18		Withdraw	ECCB		15.00	22,051.29
<b>Total</b>				<b>34,126.64</b>	<b>34,938.99</b>	

**11 CHAMBERS CO ESD #1**  
**Account Reconciliation**  
**As of Jun 30, 2018**  
**1020 - MONEY MARKET SAVINGS**  
**Bank Statement Date: June 30, 2018**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	441,856.14
Add: Cash Receipts	87.77
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>441,943.91</u>
Ending Bank Balance	441,943.91
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>441,943.91</u></u>

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**  
**1020 - MONEY MARKET SAVINGS**

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
6/29/18		Deposit	Beginning Balance			441,856.14
			EAST CHAMBERS CO	87.77		441,943.91
			<b>Total</b>	<b>87.77</b>		



**11 CHAMBERS CO ESD #1**  
**Account Reconciliation**  
**As of Jun 30, 2018**  
**1011 - CHECKING TEXAS FIRST BANK**  
**Bank Statement Date: June 30, 2018**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	282,462.86
Add: Cash Receipts	69.65
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>282,532.51</u>
Ending Bank Balance	282,532.51
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u>282,532.51</u>

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**  
**1011 - CHECKING TEXAS FIRST BANK**

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
6/29/18		Deposit	Beginning Balance			282,462.86
			Texas First Bank	69.65		282,532.51
			Total	69.65		

# Exhibit “B”



MES - Texas  
600 Century Plaza Dr.  
Suite C-160  
Houston, TX 77073

## Quote

Date	7/6/2018
Quote #	QT1187892
Expires	8/5/2018
Sales Rep	Dean, Kevin L
PO #	
Shipping Method	FedEx Ground

### Bill To

WINNIE-STOWELL VOL FD  
825 STATE HIGHWAY 124  
WINNIE TX 77665  
United States

### Ship To

WINNIE-STOWELL VOL FD  
825 STATE HIGHWAY 124  
WINNIE TX 77665  
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
VTs-K1231101101			Ventis MX4 Monitor, O2, LEL, CO, H2S, Li-Ion battery, desktop charger, no pump, hi vis orange. UL/CSA	1	608.00	608.00

<b>Subtotal</b>	608.00
<b>Shipping Cost (FedEx Ground)</b>	0.00
<b>Total</b>	\$608.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1187892

# Exhibit “C”

## ADMINISTRATOR REPORT

July 11, 2018

**Apparatus and Equipment:** Q RAE Series I (2005 model) multi-gas monitor parts not available, so need to replace E-22 monitor. Administrator ordered Ventis MX4 monitor from MES as replacement.

**ESD:** FEMA request for assistance amount previously disallowed has been amended, signed and resubmitted for a reimbursement of \$1,139.49. Now FEMA is accepting District's request for Emergency Protective Measures on donated resources in Category B (one volunteer) in the amount of \$370 for search and rescue efforts during Hurricane Harvey.

**Fire Department:** Administrator contacted Texas Division of Emergency Management and sent necessary paperwork to get WSVFD registered as NIMS compliance with the State and accepted by Texas Forest Service for grants. Now meals and lodging are covered for the two firefighters going to Texas A&M Fire School. Previously three volunteers were attending but now two.

Mass Casualty and Triage training was held on June 23<sup>rd</sup> at Winnie Park. Five members attended and received valuable training.

# Exhibit “D”

Sec. 775.043. EXEMPTION FROM INVESTMENT TRAINING. (a) Section 2256.008, Government Code, does not apply to an officer or employee of a district created under this chapter.

(b) A district may invest funds only in the authorized investments set forth under Government Code Section 2256.009 (obligations of, or guaranteed by governmental entities), 2256.010 (certificates of deposit and share certificates), or 2256.016 (investment pools), unless the treasurer, chief financial officer (if not the treasurer), and the investment officer of the district attend and successfully complete the training requirements under Section 2256.008, Government Code.

Added by Acts 1999, 76th Leg., ch. 914, Sec. 1, eff. June 18, 1999. Renumbered from Health & Safety Code Sec. 775.041 by Acts 2001, 77th Leg., ch. 1420, Sec. 21.001(80), eff. Sept. 1, 2001.



# Exhibit “E-1”

# Winnie Stowell Volunteer Fire Department

## Station Attendent Report per Week/Shift

Jun-18							
STATION ATTENDANT	Week 1	Week 2	Week 3	Week 4	Week 5	Total	Year End Totals
Troy Beasley		3	3	3	3	12	21
Chris Carnahan	3	3	3		3	12	53
Clay Gamble						0	56
Kevin Hightower							6
Austin Isaacks	3	3	10	15	12	43	250
Ty Potier		9	5			14	214
Ethan Reed						0	107
Aaron Renner		3		3	3	9	90
Logan Ruff						0	38
<b>Total</b>	3	15	15	18	15	66	740

Jun-18							
STATION ATTENDANT	GROSS PAY						Year End Totals
Troy Beasley	\$420.00						\$735.00
Chris Carnahan	\$420.00						\$1,855.00
Clay Gamble							\$1,943.93
Kevin Hightower							\$210.00
Austin Isaacks	\$1,505.00						\$8,579.68
Ty Potier	\$490.00						\$7,240.90
Ethan Reed							\$3,745.00
Aaron Renner	\$315.00						\$3,076.84
Logan Ruff							\$1,299.58
<b>Total</b>	<b>\$2,730.00</b>						<b>\$27,950.93</b>

# Exhibit “E-2”

WINNIE-STOWELL  
825 STATE HIGHWAY 124 WINNIE TEXAS 77665  
Tel (409) 296-4133



## CALL'S FOR THE MONTH OF JUNE

MVA	5
Car Fires	2
Vehicle Fires/18 wheeler	0
Brush Fires	5
Gas Leaks	0
Medical Assist	10
General Clean up	1
Building fires/Structure	0
Lift Assist	2
Controlled Burns	0
Equipment Fire	0
Fire Alarms	1
Mutual Aid	0
False Alarms	1
Oil Spill	0

Power line down

1

Total Calls for Month 28

Approx 300 for year

WSVFD

FIRE CHIEF CLAY GAMBLE

*Clay Gamble* 7/10/19